



Beta Alpha Psi

The International Honor Organization for
Financial Information Students and Professionals

SHSU Kappa Mu Chapter #242

Candidate Requirements 2016-2017

Eligibility Requirements for Undergraduate Students¹:

Accounting, MIS and Finance majors are eligible for election to membership into Beta Alpha Psi, Kappa Mu Chapter #242 after they:

- have declared a major in accounting, information systems, or finance, and;
- have completed 30 hours of college credit, and;
- have **COMPLETED²** one upper-division course in their declared major with a B or better;
- have attained a cumulative GPA of 3.0 or better in upper-division courses in their declared major, and;
- have a cumulative GPA of 3.0 or better (or 3.25 in last 30 semester hours);
- submit a completed Candidate Packet to VP of Membership (Brandee Valdez) no later than **February 7, 2017** and include:
 - an application for candidacy, and;
 - an unofficial transcript, and;
 - resume, and;
 - a tutoring schedule, and;
 - a community service schedule, and;
 - a fundraising schedule, and;
 - a class schedule, and;
 - signed acknowledgment form.
- Have fulfilled other semester candidate requirements noted on Candidate Point System itemized on page 2 of this document.

Eligibility Requirements for Graduate Students:

- All graduate students are eligible for election to membership into Beta Alpha Psi if they are majoring, concentrating, or have a stated interest in accounting, finance, or information systems, and;
- have attained a cumulative grade average in their graduate courses of at least 3.0 or equivalent, and;
- have fulfilled all other semester candidate requirements noted on Candidate Point System on page 2 of this document.

Chapter Dues:

- All candidates must pay a one-time, nonrefundable fee of \$65 for lifetime membership into BAP.
- In addition to the one-time fee, a \$30 chapter fee is required each semester for all candidates and members.
- A late fee of \$10 will be assessed if dues are not paid by **February 7, 2017**.

ALL REQUIREMENTS MUST BE MET BEFORE A CANDIDATE WILL BE INITIATED.

Candidates will cease to be classified as candidates if they fail to meet minimum semester requirements to maintain candidacy. To be readmitted to candidacy once dropped, students must reapply and pay all appropriate first semester candidacy dues.

¹ Must not be in your last semester of attendance at SHSU

² This means you cannot be initiated into membership during your first semester of upper-division coursework in your Major; the course must be completed. In this case, you will be simply classified as a two-semester candidate.

Candidate Point System

2016 - 2017

In order to be initiated into Beta Alpha Psi, each prospective member must meet **all** eligibility requirements noted on page 1 of this document and must fulfill the Candidacy Requirements noted below.

Candidate Requirements: 465 Points

<u>Requirement</u> (those marked with * are mandatory)	<u>Points</u>
Attend a new candidate orientation meeting	10 max
*Work a minimum of 10 hours in the BAP tutoring lab (must be completed in one semester)	10 per hour
*Work a minimum of 4 hours in fundraising activities	10 per hour
*Complete financial literacy training session (certification looks great on your resume)	10 for certification
*Work a minimum of 10 hours in approved community service (can have up to 5 hours Non-BAP events) <i>*1 hour must be from participating in financial literacy events</i>	10 per hour
*Attend a minimum of 75% of Tuesday night member meetings and professional presentations / COBA approved events (e.g. if we have 8 meetings and a candidate attends 6, then 6 of 8 = 75% = 75 points)	1 per percentage point
*Attend a minimum of 75% Tuesday night firm socials	1 per percentage point
*Work Meet the Firms (fall semester) / COBA Career Fair (spring semester)	20 per event
*Attend at least one chapter social	10 per event
*Attend end of semester banquet/initiation dinner	10 per event
*Attend a minimum of 1 networking social (e.g. Piney Woods)	20 per event
*Create a LinkedIn account and connect with the Kappa Mu chapter	5 points
Complete end of semester Beta Alpha Psi evaluation	5 for submission

Benefits of Membership:

- Professional and personal growth
- Networking
- Serve your community
- Develop leadership skills
- Official BAP pin

Outstanding Candidate Designation: 575+ Points

Prospective members may also seek Outstanding Candidate recognition. In order to be considered, candidates must participate in all mandatory events (*), earn at least 450 points from the list above, and earn at least 100 points from the following options:

Requirement	Points
Attendance at <u>all member meetings</u> and <u>professional presentations</u>	40
Attendance at <u>all firm socials</u>	20
Community service hours equal to or greater than 15 hours	40
Assist an officer with a BAP-related assignment/task or committee (maximum 100 points and max. of 3 hours from tutoring)	10 per hour
Assist in BAP tutoring lab as needed (maximum 20 points)	10 per hour

Benefits of Outstanding Candidate Designation:

- Honorary certificate for “Outstanding Candidate”
- Eligibility for one \$300.00 book scholarship (one per semester awarded at end of semester banquet)
- Eligibility to wear ***honor cord*** and ***honor sash*** at graduation³
- Receive a letter of recommendation from Beta Alpha Psi to accompany a resume, graduate school application, etc.

³ Must remain as a member in good standing

Member in Good Standing Point System 2016 - 2017

As a member in good standing, you must remain active in the chapter's activities. Below are the requirements that must be met each semester after initiation⁴.

Member Requirements: 125 Points

<u>Requirement</u> (those marked with * are mandatory)	<u>Points</u>
*Pay chapter dues	
Assist an officer with a BAP-related assignment/task or committee	10 per hour
*Attend a minimum of one Member/Candidate meeting	20 per event
Work Meet the Firms (fall) / COBA Career Fair (spring)	20 per event
*Attend at least two socials (chapter, professional, or networking)	10 per event
*Community Service hours 5 hours per semester (must be chapter hosted events – If on an internship, can have up to 5 hours Non-BAP events)	10 per hour
*Create a LinkedIn account and connect with the Kappa Mu chapter	5 points
*Assistance in the tutoring lab 3 hours per semester (contact VP of Membership for availability)	10 per hour

Outstanding Member Designation: 125+ Points

Members may also seek Outstanding Member recognition. In order to be considered, members must complete all member requirements and earn at least 100 points from the following options:

<u>Requirement</u>	<u>Points</u>
Attend all Member/Candidate meetings	20 points
Community service hours equal to or greater than 10 hours	40 points
Attend a professional meeting (maximum 30 points)	10 per event
Assist a candidate at a chapter social (maximum 30 points)	10 per event
Assist a candidate at Meet the Firms	10 per hour

Benefits of Outstanding Candidate Designation:

- Honorary certificate for "Outstanding Member"
- Eligibility for one \$300.00 book scholarship (one per semester awarded at end of semester banquet)
- Eligibility to wear **honor cord** and **honor sash** at graduation⁵
- Receive a letter of recommendation from Beta Alpha Psi to accompany a resume, graduate school application, etc.
- Name and information included in the "List of Members in Good Standing" provided to firm recruiters

⁴ Members out on internships only need to pay dues for the semester they are out

⁵ Must remain as a member in good standing

Kappa Mu Chapter, Beta Alpha Psi

Sam Houston State University Calendar of Events – Spring 2017

Date***	Time	Meetings and Events **
Jan. 24	5:00 pm	Candidate Informational Meeting & Pizza Social
Jan. 31	4:00-4:30 pm	Candidate Informational Meeting
	4:30-5:00 pm	Candidate Tutoring Lab Information Session (required for all candidates)
	5:00-6:00 pm	BDO
Feb. 7	5:00-6:00 pm	Whitley Penn
Feb. 14	5:00-6:00 pm	Weaver
Feb. 21	9:30 am-2:30 pm	COBA Career Fair
	5:00-6:00 pm	Wiley CPA
Feb. 24-25	Southwest Regional Meeting in Dallas	
Feb. 28	5:00-6:00 pm	Doeren Mayhew
Mar. 7	5:00-6:00 pm	BKD
Mar. 9	TBA	Networking Social w/ Becker
Mar. 13-17	Spring Break	
Mar. 21	5:00-6:00 pm	Ernst & Young
Mar. 28	5:00-6:00 pm	Chevron Phillips
Apr. 4	5:00-6:00 pm	Malone-Bailey
Apr. 11	5:00-6:00 pm	Saville
Apr. 18	5:00-6:00 pm	Axley & Rode
Apr. 25	5:00-8:00 pm	Spring Banquet

* Firm socials will be held immediately after each Professional Meeting (PM) & locations will be announced at the meeting.

** All activities will be held in SHB Room 341 unless otherwise listed or announced.

*** All activities are on Tuesday unless otherwise noted.

For more information, please email ana044@shsu.edu and copy cdh045@shsu.edu

Updated: January 2017

Beta Alpha Psi Officer Contact List (Spring 2017)

<u>Office Name</u>	<u>Position</u>	<u>Contact Information</u>
Alexis Allen	President	ana044@shsu.edu
Kellie Spears	President Elect	kds061@shsu.edu
Brenna Pospisil	VP of Community Service	bkp015@shsu.edu
Blake Shaw	VP of Social Activities	bas052@shsu.edu
Brandi Valdez	VP of Membership	bxv007@shsu.edu
Fernando Varela	VP of Fundraising	tkw013@shsu.edu
Tyler Clem	Reporter	tjc026@shsu.edu
Jacy Mathis	Chapter Branding	Jlm120@shsu.edu
Melissa Hancock	Treasurer	mdj016@shsu.edu

If you have questions about general topics or need advice about who to direct questions to, please use our organization email: kappamu242@gmail.com